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STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

**DEPUTY ATTORNEY GENERAL,
BOARDS AND OPEN GOVERNMENT**

Gross Salary: Up to \$135,201.00 Employee/Employer Paid or \$114,214.00 Employer Paid (DOE).

Duty Station: Las Vegas with occasional travel.

Position Status: Exempt (FLSA); unclassified position entitled to standard state benefits; serves at the will of the Attorney General. Employment contingent upon successful background check.

Position Summary: This attorney position represents multiple Agencies of the State of Nevada including the Nevada State Athletic Commission, the Certified Court Reporters Board and the Nevada Taxicab Authority. Primary duties include providing day-to-day advice, preparing administrative prosecutions, and some litigation in State and Federal court. The position will also be part of the Open Meeting Law Enforcement Unit and the Attorney General's Public Records Team.

Minimum Education and Background: Graduation from an accredited four-year college or university and graduation from an accredited law school. Litigation experience commensurate with the position applied for. Applicants must possess a valid drivers license at the time of appointment and for continuing employment and must be admitted to and in good standing with the State Bar of Nevada.

Deputy Attorney General: The successful applicant for this position must have litigation experience, good writing skills, and a demonstrated desire and ability to improve these skills through work in the division. This attorney's primary duties include drafting legal briefs, legal research, and presenting arguments in front of administrative bodies and state and federal courts.

Skills Required: Must possess strong communication skills, planning, prioritizing, and executing timelines without supervision. Must exhibit professionalism, organization, self-motivation, and leadership skills.

Physical Demands: Mobility to work in typical office setting, use standard office equipment, and travel. Ability to read printed materials and computer screen; to hear and speak to communicate in person and virtually and over the telephone; to speak in clear and understandable manner. Reasonable accommodation available for some physical demands for otherwise qualified individuals upon request.

Benefits of Position Include:

- Membership on an experienced and dedicated public service team
- Once assigned a case, follow that case to completion
- Work largely independently once trained
- 2 years to pass Nevada bar if barred in another state
- Student loan forgiveness after 10 years
- Compressed work schedule option
- Work-life balance
- Retirement accrual after vesting
- Paid vacation, sick and family leave
- Medical/dental/life insurance

The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information.

This announcement lists the major duties and requirements of the job and is not all-inclusive. A successful applicant is expected to develop job-specific skills and perform additional job-related duties as assigned.

Send cover letter, resume, references, and a writing sample to Chief Rosalie Bordelove at rbordelove@ag.nv.gov.